



TENNESSEE COLLEGE OF APPLIED TECHNOLOGY

KNOXVILLE

Position Announcement Industrial Liaison Part Time/Temporary Position

The Tennessee College of Applied Technology Knoxville is accepting applications for the position of part time Industrial Liaison that will assist TCAT Knoxville secondary and post-secondary students in acquiring their national and industrial recognized certifications. The individual hired for the position would also be responsible for developing and implementing a worker ethics program with dual enrolled students.

The Industrial Counselor/Liaison is a part-time, temporary (one-year) grant funded position of the Tennessee College of Applied Technology Knoxville campus. The Industrial Counselor/Liaison is directly responsible and reports to the College President.

Minimum Qualifications:

- Bachelor's Degree from an accredited university
- Prior secondary or post-secondary teaching and/or guidance is a plus for the job
- Background and general knowledge of industrial and advanced manufacturing is a plus for the job.
- Applicant must have working knowledge of Microsoft Office.
- Ability to communicate effectively in written and spoken English
- Customer service skills
- Ability to relate to a diverse faculty, staff, and student population
- Knowledge of certifications—state and nationally recognized industry certifications

General Duties:

- Work closely with both dual enrolled high school students and post-secondary students, as well as local industries to assist students in acquiring nationally recognized state and industrial certifications that will lead to high-skill, high-wage, and high demand jobs.
- Develop working relationships with CTE Directors, Counselors, and Teachers in Knox, Blount, and Anderson counties.
- Develop working relationships with industries in Blount, Knox, and Anderson Counties
- Daily travel is required for the position.

Salary will be hourly and the position will require 29 hours per week.

Send resume and application to:

Cindy Eckert at Tennessee College of Applied Technology Knoxville

cindy.eckert@tcatknoxville.edu

1100 Liberty St

Knoxville, TN 37919

Fax (865) 971-4474

Application may be found at <https://tcatknoxville.edu/about/jobs-and-employment>

Position is open until filled.

EOE/AA/Title IX/ADA Employer

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