

**POSITION AVAILABLE**

**TRANSPORTATION AND LOGISTICS DUAL ENROLLMENT INSTRUCTOR**

**(Part-time, Adjunct)**

The Tennessee College of Applied Technology-Livingston is accepting applications for the position of Part-time, Adjunct Transportation and Logistics Instructor.

**Minimum Qualifications:**

* Possess a high school diploma or its equivalent and technical diploma or higher degree in Business Administration or Management, Logistics & Supply Chain Mgt.; or related field plus relevant work experience in Logistics and Supply Chain Management.
* Possess extensive knowledge, skill, and experience in logistics and supply chain management.
* Certified Logistic Technician certification preferred.
* Evidence of potential ability to instruct, sincere interest in teaching, understanding and enthusiasm for the program, strong interpersonal skills, and high standards of personal and professional ethics
* Must possess the organizational and communications skills necessary to be an effective teacher.
* Must have ability to interact with high school students.
* Must show evidence of good character, mature attitude and stable personality.
* Must possess computer skills and ability to utilize technology to enhance teaching.

**General Duties:**

1. Provide classroom, lab, and clinical instruction to high school students

2. Monitor, grade, and evaluate individual students’ progress.

3. Maintain appropriate records and submit timely reports.

4. Maintain good public relations with business and industry.

The Transportation and Logistics Dual Enrollment, part-time instructor will be scheduled for 15 to 20 hours per week.

Successful candidate will be required to pass background check/drug screen.

**SALARY:** Hourly salary and depends on experience.

\*\*The hiring of this position is contingent upon the program securing adequate funding and sufficient class enrollment numbers.

**Application Procedure and Deadline:**

* Interested applicants must submit a resume, completed TCAT application, and official transcripts.
* Applications can be picked up or printed on our website at [www.tcatlivingston.edu](http://www.tcatlivingston.edu).
* Applications and resumes will be accepted until position is filled.

Tennessee College of Applied Technology-Livingston

Attn: Stacy McFall, Coordinator of HR and Finance

740 Hi Tech Drive, Livingston, TN 38570

(931) 823-7484 (fax)

 The Tennessee College of Applied Technology-Livingston does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities.